

New York Bids Department  
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## Bidding with Sotheby's

### [ICA San Diego Benefit Auction | Hosted by Sotheby's](#)

#### **How to Create an Account:**

In order to register and participate in the sale, you will need to create an account. To do this, please navigate your way to Sothebys.com and click 'Log In' at the top of the page. At the bottom you will see 'Sign Up,' please click this and complete the needed steps. Once the online login has been created, we ask that you fully complete your profile online under 'My Account', which will create an account here for you at Sotheby's. We ask that you use an email address that you still have access to and check frequently.

Additionally, we require all transacting clients to have a government-issued ID on file. We invite you to upload your ID on Sothebys.com or, if you have an iOS or Android device, the Sotheby's mobile app.

#### **Bidding in Online-Only Auctions**

- Clients may place maximum bid(s) on their lot(s) of interest. The platform will place incremental bids on their behalf up to the maximum amount specified. The current bid will be visible, and clients will be able to see if the reserve has been met or not. Maximum bids that are higher than the current bid and/or reserve will be confidential and will not be executed by the system unless in reaction to competitive bidding.
- The closing time noted at the top of the auction page indicates when the first lot will begin to close. As the auction closes, a countdown timer will be displayed for each lot one minute before it closes. Each lot closes in one minute increments and will be extended by two minutes if a bid is placed within the final minute before the lot's scheduled closing time. Lots may extend for up to two hours to accommodate competitive bidding.
- In order to participate in an online-only auction, clients may login to their account at Sothebys.com and navigate to the sale page (Auctions-Upcoming Auctions) and find their desired lots. Next to each lot is a 'Place Bid' button. After clicking this button, the client will be walked through the steps to place a maximum bid on-increment, select the correct account, and agree to the Terms and Conditions.
- Alternatively, bids may be submitted by emailing [bids.newyork@sothebys.com](mailto:bids.newyork@sothebys.com). If submitting a bid by email, client's are requested to kindly include the sale, the lot number, and the maximum bid amount.